

Designation - Customer Support Executive (Part to be Store) or Front Desk Retail Sales Executive

Key Responsibilities - Attend walk-in customers and understand their requirements

- Explain product features, specifications, and pricing of heaters
- Prepare bills, and basic sales documentation
- Coordinate with production and dispatch teams for order status
- Handle customer phone calls and WhatsApp inquiries
- Maintain customer records and daily sales reports
- Follow up with customers for inquiries and pending payments
- Ensure cleanliness and professionalism at the front desk

Salary range - 10 k to 25k ctc

Experience - relevant at list 2 years

Education - Experience in electrical / industrial products sales is an advantage

- Ability to multitask and handle customer pressure
- Presentable and well-organized